

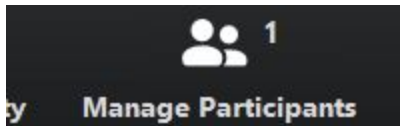
# ZOOM | HOW TO USE A SMART DEVICE AS A WEBCAM

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*If you'd like to show a demo (i.e. on a sewing machine) but don't have an external webcam, you can easily set up your smartphone, iPad or other smart device to live stream. Follow the instructions below:*

## SET UP:

1. Click on "Manage Participants"



2. Click "Invite" in the window that has opened.



3. Copy the Zoom URL and paste that link into email to yourself.



4. Open the email on your smartphone or smart device, and click the Zoom meeting link.
5. Download the Zoom app when prompted, if you have not already.

## In Action

1. Once you've entered the Zoom meeting on your device, return to the Zoom application on your computer and open "Manage Participants" on the dock at the bottom of your screen.



2. Find your smart device's participant in the meeting, click "More," and select "Spotlight Video."
3. Return to your smart device. Toggle between the front-facing camera and the outward camera by selecting the camera toggle button in the upper left corner of the screen.
4. To end the spotlight view, go to your computer application and click "Stop Spotlight View" in the upper left hand corner.

## **FOR MORE INFO:**

- [Click Here for a Video Tutorial on Using your iPad with Zoom](#)
- [Click Here for a Step-by-Step Guide to Spotlight](#)