

Zoom Guide | Students

Checklist for students using Zoom:

All classes will be held through DotED using Zoom, a platform designed for remote learning and meetings. As a student, you can easily access meetings through Zoom. You don't need a Zoom license and tool is free for students.

1. Students need to download and test Zoom prior to first meeting.
 - Download: <https://zoom.us/support/download>
 - Instructions on Getting Started: <https://zoom.us/support/download>
2. Students will use personal computers to participate in class meetings. Mobile devices (cell phones, iPads, etc.) will be assessed.
3. Students must use full names when entering Zoom meetings. This will be used for attendance purposes.
4. Students need to test out their computer's cameras, microphones, and speakers prior to the first meeting.
 - Test Audio: <https://support.zoom.us/hc/en-us/articles/201362283-Testing-Computer-or-Device-Audio>
 - Test Video: <https://support.zoom.us/hc/en-us/articles/201362313-How-Do-I-Test-My-Video-%20Troubleshooting>
 - Video Issues: <https://support.zoom.us/hc/en-us/articles/202952568-My-Video-Camera-Isn-t-Working>
5. Students should access weekly Zoom meetings via link in DotED.
 - Go to DotED and log into your DotED course.
 - Click the title of the Zoom meeting.
 - On the next screen, Press "JOIN" next to the meeting title to launch Zoom.
 - Congratulations, you're in the meeting!
6. Students should be prepared to participate during sessions just as if it was an in-person class meeting.
7. Students will be able to share their own screens with other class participants.
 - Guide to Screen Sharing: <https://support.zoom.us/hc/en-us/articles/201362153-How-Do-I-Share-My-Screen->
8. Please remember: all ArtCenter policies remain in effect (discrimination, harassment, retaliation, Title IX, safety, confidentiality, conflicts of interest, Standards of Conduct, Ethics and Professional Conduct, Information Technology use, etc.).