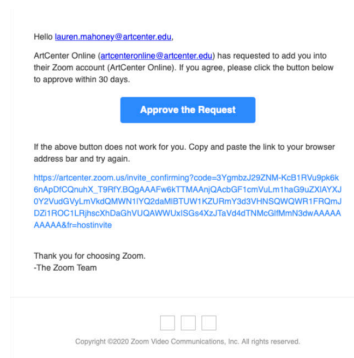


Zoom Account Setup

Setup your licensed Zoom account associated with your ArtCenter.edu email.

Option 1: Setup Your Account via your email invite.

1. Look for an email from “Zoom” with subject: “Zoom account invitation.” It will include a link like that pictured below.

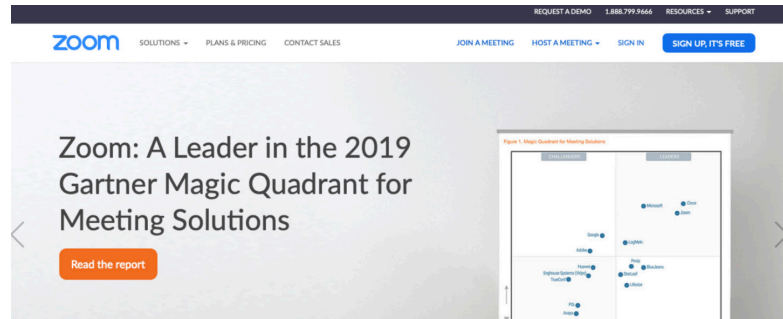


2. Click the “Approve the Request” button

Zoom Account Setup

Option 2: Setup Your account via Zoom.us

1. After you have downloaded the software, go back to www.zoom.us Click "Sign in" found in the top right of the screen.



2. You will be taken to the below screen. Click "Forgot Password" in blue text below the blue "Sign In" button.

Sign In

Email address

Password


Sign In

[Forgot password?](#) Stay signed in

3. You will be taken to the below screen. Enter your ArtCenter.edu email and check the box to the left of the text saying "I'm not a robot"

Forgot your password?

Don't worry. Resetting your password is easy, just tell us the email address you registered with Zoom.

I'm not a robot 

Send

Zoom Account Setup

4. After you've entered your email and clicked the blue "Send" button, you should see this screen

Reset Your Password

We sent a reset password email to Lauren.mahoney@artcenter.edu. Please click the reset password link to set your new password.

Didn't receive the email yet?

Please check your spam folder, or [try again](#).

5. Then - check your ArtCenter.edu email! You should receive an email from "Zoom" with the subject "Zoom password reset confirmation." Click the blue text that says "Click here to change your password"

Zoom password reset confirmation



Zoom <no-reply@zoom.us>

To: Lauren Mahoney

Hello lauren.mahoney@artcenter.edu,

There was recently a request to change the password on your account.

If you requested this password change, please click the link below to set a new password within 24 hours:

[Click here to change your password](#)

If the link above does not work, paste this into your browser:

[https://artcenter.zoom.us/reset_password?](https://artcenter.zoom.us/reset_password?code=ZibMxjEUFx6_OtInuVFKcoldl85toCk_Z2PhotgEgRo.BQgAAAFw7rWpwwABUYAcTGF1cmVuLm1haG9uZ)

[code=ZibMxjEUFx6_OtInuVFKcoldl85toCk_Z2PhotgEgRo.BQgAAAFw7rWpwwABUYAcTGF1cmVuLm1haG9uZ](https://artcenter.zoom.us/reset_password?code=ZibMxjEUFx6_OtInuVFKcoldl85toCk_Z2PhotgEgRo.BQgAAAFw7rWpwwABUYAcTGF1cmVuLm1haG9uZ)

If you don't want to change your password, just ignore this message.

Thank you.

The Zoom Team